



the
Standards Board
for England

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Dear Monitoring Officer,

Re: Standards Committee Conference

The Standards Board for England has set a date for the first Standards Committee Conference. The event will be held at the ICC in Birmingham on the 20th May 2002. Proceedings will start around 10.00a.m and the day will close at 4.00 p.m. Refreshments will be served throughout the day.

The Board would like to confirm that for this year's conference there will be no charge. However due to the overwhelming demand places will have to be restricted to three delegates per authority. Based on the intended content, I would suggest that appropriate representation might be yourself as Monitoring Officer, the Chair of your Standards Committee and one other member including, if practicable, an independent member.

Although the agenda is yet to be finalised sessions are likely to focus on the following topics:

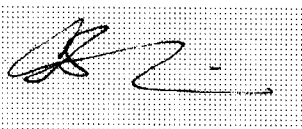
- Role of Standards Committees
- Role of Independent Members
- Role of the Monitoring Officer
- Interpreting the Model Code
- Local Council Issues
- The Register of Interests

All Monitoring Officers will receive a delegate information pack through the post within the coming weeks. The pack will include a detailed breakdown of the agenda and a booking form for delegates to reserve places at their desired break out sessions.

Should you have any queries regarding the conference please call the Event Manager, Benedict Business Resources on 01483 205432

I look forward to seeing you there.

Yours sincerely



Allan Cairns
Chief Executive